

SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: vip@azdoa.gov

Entire document MUST be completed	
Section 1	
Requesting Agency: ADOA/ISD Technical Support	
Vendor: SAS Institute Inc.	Estimated Cost: \$43,672.40
Section 2	
Brief description of materials or services: Annual Software Maintenance and Support.	
Section 3	
Briefly describe why this procurement is Sole Source and why there is only a single source available: SAS Institute Inc. is sole proprietary owner for the software that is to be maintained.	
Duration of this Sole Source procurement: December 15, 2007 – December 14, 2008	
Briefly describe the efforts made to seek other sources: ADOA Procurement verified this fact using the following methods: internet search, checking with local software maintenance companies who have provided similar software maintenance to this agency in the past and current State Contracts. After exhausting all these avenues, we have determined that this maintenance is propriety due to the embedded coding.	

Send comments to the following individual:

Requesting Agency Contact Information	
Buyers Name and Title: Helen Garcia	
Phone Number: 602-542-2090	Email Address: Helen.garcia@azdoa.gov

State Procurement Website Posting Information	
R2-7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.	
Date Posted: August 1, 2007	Date Closed: August 8, 2007